

**Water/Wastewater Commissioners’
Meeting Minutes
September 16, 2014**

Present: Michael E. Putnam, Chairman
Dale A. White, Vice-Chairman
Robert E. Courage, Member
David Boucher, Director
Evelyn Gendron

Call to Order

Chairman Putnam called the meeting to order at 6:05 p.m. and asked for a motion to enter into non-public session.

Non--Public Session

Vice-Chairman White made the motion to go into non-public session at 6:05 p.m. for the purpose of discussing land, per RSA 91-A:3,II(d). Commissioner Courage seconded the motion. All voted in favor. Vice-Chairman White made the motion to exit the non-public session and return to the public session at 6:15. Commissioner Courage seconded the motion. All voted in favor. Chairman Putnam announced said there was no voting during the non-public session.

Decisions

Approval of Meeting Minutes – The minutes of the September 2, 2014 meeting were tabled until the next meeting as a result of Commissioner Courage explaining the confusion that followed the September 2nd meeting relative to the Dram Cup Water Tank Lining Project bid opening when the Board of Commissioners decided to award this project to the 2nd bidder, the John Egan Company, which conflicted with discussion and activities toward scheduling a rebid due to the low bidder, D N Tanks’ bid having specified a differing sealcoating process than the specifications advertised by Mr. Chris Berg, Wright-Pierce, for this project. Chairman Putnam and Vice-Chairman White agreed with Commissioner Courage’s recommendation that Director Boucher consult Attorney Drescher for the next course of action, perhaps including exercising the “right to reject all bids” and to rebid the Dram Cup Water Tank Lining Project. Mr. Boucher will advise the commissioners of Attorney Drescher’s recommendation.

Sewer Abatement Requests – 38 Larch Road and 43 Radcliff Drive – Following Director Boucher’s apprising the commissioners of both property owners’ water usage for the purpose of lawn care, Vice-Chairman White made the motion to grant a one-time exception for both properties as presented, with the 38 Larch Road abatement amounting to \$118.49 and the 43 Radcliff Drive abatement amounting to \$207.86. Commissioner Courage seconded the motion. All voted in favor.

Discussion/Information Items:

Comprehensive Wastewater Facilities Plan and Sewer Rate Study – Director Boucher apprised the commissioners that Mr. Steve Clifton, Underwood Engineers would attend the next commissioners' meeting to explain Sewer Rate Study financial details.

West Elm Street Proposed Water Main Extension – The commissioners commented on project discussions held during the September 8, 2014 Board of Selectmen's meeting the talking points raised that should be included in a 2015 town meeting Board of Selectmen warrant article, reiterating the commissioners' responsibility for maintaining and replacing water main infrastructure and that cost sharing with the Board of Selectmen is needed. The commissioners will continue to consider the best approach toward organizing west Elm Street business owners to include in future discussions, perhaps an invitation to meet in the Town Hall banquet room and discuss cost sharing and fundraising fees associated with this water main extension program. Director Boucher will discuss this topic with Attorney Drescher and will be discussed further during the next commissioners' meeting.

Olive & Linden Street Water Main Project – Director Boucher explained the progress. Commissioner Courage said he was pleased with the water department's accomplishments and the neatness of the project. Chairman Putnam inquired of the hydrant flows in the event of a fire.

September 10, 2014 Dam Feasibility Meeting Recap – Director Boucher apprised the commissioners of the September 10th meeting he attended and answered the commissioners' questions.

NH Homeland Security Grant Program Funds Available for Wastewater Treatment Facilities – Director Boucher explained he had met with Ms. Danielle Morse regarding recommended security options at Milford Water Utilities being explored. Mr. Boucher will begin to draft a grant proposal and will meet with Fire Chief Jack Kelley as well as with Ms. Morse again next week.

Activities Report – Reviewed by the commissioners. Mr. Boucher explained the budgeted boiler repairs to begin this week.

Miscellaneous Water Utilities Department Project Updates – Director Boucher said he has spoken with Mr. Tom Herlihy regarding the follow up of the Inter-municipal agreement. He is pursuing a cost adjustment to the rented Southworth Milton generator utilized at the Curtis Wells due to the warranty. The roof drains at the Bales School will be disconnected before the end of the month and be verified by the Collection System Foreman.

Future Appointments/Meetings:

The next regular Commissioners' meeting will be Tuesday, September 30, 2014 at the Water Utilities Department, 564 Nashua Street.

Adjournment:

Vice-Chairman White made the motion to adjourn the meeting at 7:59 p.m. Chairman Putnam seconded the motion. All voted in favor.

Michael E. Putnam, Chairman

Date

Dale A. White, Vice-Chairman

Date

Robert E. Courage, Commissioner

Date